



ALGONQUIN AND LAKESHORE CATHOLIC DISTRICT SCHOOL BOARD

ADMINISTRATIVE PROCEDURES

CULTURAL EXCHANGES (Policy Statement: Cultural Exchanges)

Purpose

This procedure will outline the various types of cultural exchanges for students and teaching staff. The Algonquin and Lakeshore Catholic District Board will support logistically, at a practical level, requests for exchange by students and/or teaching staff.

Procedures

1. Types of Cultural Exchange
 - 1.1 Provincial exchanges include opportunities to study or work in a culture inside the province of Ontario for an extended visit and/or exchange.
 - 1.2 National exchanges include opportunities to study or work in a culture outside of Ontario but within Canada for an extended visit and/or exchange.
 - 1.3 International exchanges include opportunities to study or work in a culture outside of Canada for an extended visit and/or exchange.
2. Student Exchanges
 - 2.1 Student exchanges may earn credits, or may not earn credits. Credit exchanges occur when students from the Board or from outside the Board participate in programs where credits are earned toward the Ontario Secondary School Diploma. Non-credit exchanges exist when no credits are earned and the student exchange is purely for cultural enrichment.
 - 2.2 Students involved in exchanges for credit must be affiliated with a student exchange agency that is a partner of the Algonquin and Lakeshore Catholic District School Board (e.g. International Student Exchange (ISE)). A student exchange agency partner will enter into a signed agreement with the Board that permits exchange students to earn credits.
 - 2.3 Any non-resident exchange student that is enrolled in the Board and sponsored by an agency that does not have a signed exchange agreement with the Board will be required to pay non-resident fees.
 - 2.4 A list of Board approved student exchange agency partners will be provided to secondary principals

by September 30th of each school year. Secondary principals will provide this list to all guidance counsellors for their information.

2.5 Where appropriate, the provisions of the Board's related policy, School Excursions, will apply.

3. Teaching Staff Exchanges

3.1 The Algonquin and Lakeshore Catholic District School Board will consider logistically requests for leaves of absence for teacher cultural exchanges in accordance with applicable collective agreements or employment agreements.

Appendices

Forms

Associated Documents

Approved: February 22, 2011